



## The Mission Continues Alumni Board Member Job Description

We seek accomplished and committed individuals of varying backgrounds for our Board of Directors.

The Mission Continues is a 501(c)3 national, nonpartisan nonprofit that empowers veterans to continue their service, and empowers communities with veteran talent, skills and preparedness to generate visible impact. We are seeking active and engaged board members to support our mission and growth as an organization.

Successful candidates will bring an understanding of nonprofit governance and finances, an ability to advise on issues and help advance decision making and a commitment to the long-term sustainability of The Mission Continues and its mission.

Board members are **NOT** compensated for board seats, all board members are volunteers.

### Board Responsibilities:

The board is responsible for fiduciary oversight, strategic guidance, expansion of the organization's reach, and supporting fundraising, while holding the president accountable for the management of day-to-day operations. This includes key areas of engagement:

#### 1. Vision, Strategy, and Oversight

- Participating in periodic vision setting and strategic planning.
- Overseeing and reviewing the organization's finances including approving the annual budget, monitoring expenditures and ensuring that sound risk management policies are in place and in compliance with all legal requirements.
- Providing support and counsel to the president and executive team as requested.

#### 2. Governance

- Identifying, cultivating, selecting, and orienting new board members with intentionality around building and maintaining a diverse and inclusive group of board members who represent the population of veterans and community members we serve.
- Reviewing the president's performance and compensation at regular intervals.
- Assessing performance of the board and any formal advisors.
- Determining board size and composition, setting policies regarding committee assignments and the selection of officers, and updating bylaws as necessary.

#### 3. Fundraising and Promotion

- Working with the president and the executive team to identify, introduce, cultivate and solicit the long-term interest of potential funders, donors and speakers, in supporting the organization.
- Assisting the organization in raising its visibility in print and online media, both among the general public and various constituencies.
- The Mission Continues expects 100% of board members to make an annual personal financial contribution that is commensurate with capacity.



### What You'll Need:

In order to best represent the voice of our alumni, we are looking for an individual who:

- Has participated in a service project, program or engaged with our Director of Alumni Engagement in the last 12 months \*
  - *\*Participated in a virtual event or webinar with our platoons or alumni*
- Is an alumni of one of the following Mission Continues programs: **Fellowship, Service Platoon Leader, Women Veterans Leadership Summit/Program, Mass Deployment, or Service Leadership Corps**
- Is available to participate in four annual board meetings, three virtual and one in person, plus additional meetings as needed
- Can commit to a three-year board term
- Can sign an NDA and Conflict of Interest Policy

### Additional Qualifications:

- A knowledge of finance and experience in a functioning enterprise. A fluency with budgets, financial reports, investment decisions, and risk management.
- A commitment to participate fully in open and candid board discussions. An ability to ask tough questions and challenge conventional thinking in a respectful manner. Capacity as an active communicator, listener, and collaborative colleague.
- A willingness to learn and adapt as the organization's circumstances require.
- An ability to identify, attract, and engage major donors and supporters. A willingness to actively participate in fundraising efforts.
- Strong communication skills in written and verbal form.
- A capacity to think broadly and strategically about the organization's role among its stakeholders. A willingness to innovate and take measured risks. Familiarity with the management of complex organizations.
- A familiarity with ethical decision-making and governance through board service, staff or volunteer experience, or indirectly as a consultant.
- Integrity, good judgment, diplomacy, resilience, and stamina. Grace in dealing with a broad spectrum of personalities and politics, and good humor in working with board colleagues, company employees, and other stakeholders.
- A knowledge or willingness to learn about the veteran community needs and interests as well as a knowledge or willingness to learn about underserved communities.
- A commitment to The Mission Continues' core values and to participating in learning opportunities around diversity, equity and inclusion with The Mission Continues' staff and board.